

# Developmental Disabilities Administration Waiting List Initiative FY 12 **Services of Short Duration**

LISS Provider Meeting  
December 6, 2011

# LISS Request To Date

LISS Provider	Total LISS REQUESTS	Average per Month	Total # of People LISS Coordination	% of Request to Coordination
ARC OF PRINCE GEORGES CO INC	809	161.8	430	53%
EPILEPSY ASSOC OF EASTERN SHORE	522	104.4	18	3%
HUMANIM	872	174.4	341	39%
MARYLAND COMMUNITY CONNECTION	643	128.6	420	65%
PENN MAR ORGANIZATION INC.	869	173.8	294	34%
PENN MAR ORGANIZATION INC.	283	56.6	35	12%
Total	3998	799.6	1538	38%

Note: Data reflects request from July 1, 2011 to December 6, 2011

# LISS Remaining Funds

LISS Provider	Remaining LISS Funding	LISS Funding Limit	Estimated Minimum People to Be Served
ARC OF PRINCE GEORGES CO INC	\$141,965.17	3000	47
EPILEPSY ASSOC OF EASTERN SHORE	\$35,840.90	3000	12
HUMANIM	\$64,588.47	3000	22
MARYLAND COMMUNITY CONNECTION	\$133,325.04	3000	44
PENN MAR ORGANIZATION INC.	\$159,146.62	3000	53
PENN MAR ORGANIZATION INC.	\$338,695.06	3000	113
Total	\$873,561.26		291

Notes: Data as of December 2, 2011

Estimated minimum people to be served does not take into consideration cost associated with LISS Coordination fees.

# **Estimated Time Frame to Allocate All LISS Funds**

- Varied among LISS providers
- Range - November – February
- Rumor that camp request for forthcoming

# Services of Short Duration



# Waiting List Initiative Funding

The difference between annualized and actual expenses for people in crisis resolution in the first year of operation creates the opportunity for DDA to use funding to meet important needs with services of short duration utilizing state only funds. DDA proposes to fund service of short duration for a minimum of 580 and a maximum of 1,096 people based on estimated funds available.

# Services of Short Duration

***Target Group*** – People in Crisis Prevention

***Guiding Principle*** - Given that people on the DDA Waiting List in the Crisis Prevention category are at risk of crisis within one year, provide funding during FY 12 for services and/or supports to address and prevent the crisis from occurring.



# Proposed Approach

1. Provide *funding for services and supports that address the immediate crisis trigger(s)*
  - *One time only* (e.g. payment of outstanding utility or medical bills, etc.) *or*
  - *Services of short duration* (i.e. respite services, behavioral support services, etc.)
2. If needed, provide funding for *intervention services to support the person or family to prevent future crisis or the reoccurrence of the crisis*



# Information for People and Families

- Send **letters** informing people of the ability to access funding for services and assistance available.
- Develop “**frequently asked questions**” document and post on DDA website.
- Provide **user friendly guide** for people and families to understand intent of services, supports available, and resources available (i.e. DDA licensed providers, local services, funding, etc.).

# Support for People and Families

➤ Provide assistance for people and families via DDA to identify service and support needs, service providers, and assist with request submission. Assistance with this can be obtained from:

- ✓ Resource Coordination providers
- ✓ Low Intensity Support Services providers
- ✓ Family and Individual Support Services providers

# Service Examples

Services of short duration should be individualized, simple, meaningful, and address the immediate crisis need or trigger(s).

*Examples include:*

Individual and family counseling	Personal care	Day care
Specialized equipment	Health Services	Respite care
Housing adaptations	Transportation	Barrier Removal
Therapeutic Services	Community integration services	
Medical equipment	Employment related services	
Other services to mediate, provide advice, and/or support the person or family to prevent future crisis or the crisis reoccurrence		

# Funding Guidelines



- Provide up to \$10,000 per person to address the immediate crisis trigger(s) and intervention services.
- Provide funding for services to both DDA and non-DDA licensed service providers.
- Commitment and payment of funding until June 30, 2011. Services funded may carry over into next fiscal year.
- Utilize an exception protocol to meet unique needs or circumstances.

# **Waiting List Initiative - Services of Short Duration Implementation Manual**



# Services of Short Duration Implementation Manual Draft

- Purpose
- Background
- Services of Short Duration Implementation Plan
  - ❖ Guiding Principles
  - ❖ Proposed Approach
  - ❖ Implementation Stages
- People in Crisis
- Prioritizing People for Services of Short Duration Funding

# Services of Short Duration Implementation Manual Draft

- Assessment of Available Funds
- Services of Short Duration Funding Guidelines
  - ❖ Funding Cap
  - ❖ Funding Exception Process
- Providers of Services of Short Duration
- Information and Assistance for People and Families
- Support and Assistance for People and Families

# **Services of Short Duration Implementation Manual Draft**

- Services and Supports
- Services of Short Duration Request Form
- Services of Short Duration Request Process
- Administration of Service Funding
- Measures to Track Progress

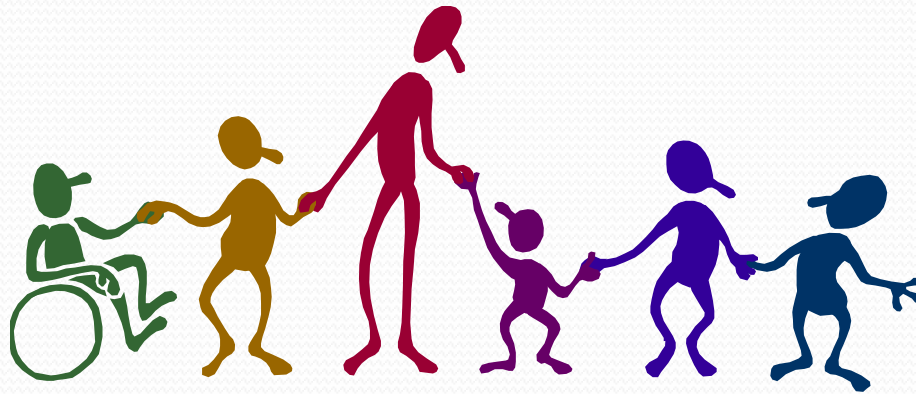


# Services of Short Duration Implementation Manual Draft

## Attachments

- ❖ Crisis Criteria Reminder Letter
- ❖ Services of Short Duration Funding Allocation Letter
- ❖ Services of Short Duration User Guide
- ❖ Services of Short Duration Frequently Asked Questions
- ❖ Services of Short Duration Request Form
- ❖ DDA Regional Offices, Licensed Providers, and Other Resources

# Initial Targeted Group Demographic Data



# Target Group

- Everyone in crisis prevention
  - Both eligibility (DD and SO)
- Any one determined crisis prevention this fiscal year.

# Target Group- By Region

Region	# of People in CP Priority as of 11/30/11	Estimated New CP Determinations	Estimated Total Per Region
Central	386	70	456
Southern	400	70	470
Eastern	177	70	247
Western	216	70	286
	1179	280	1459

Notes: Estimate new CP determination per month = 40

Assumption 10 per region x 7 months = 70 people per region

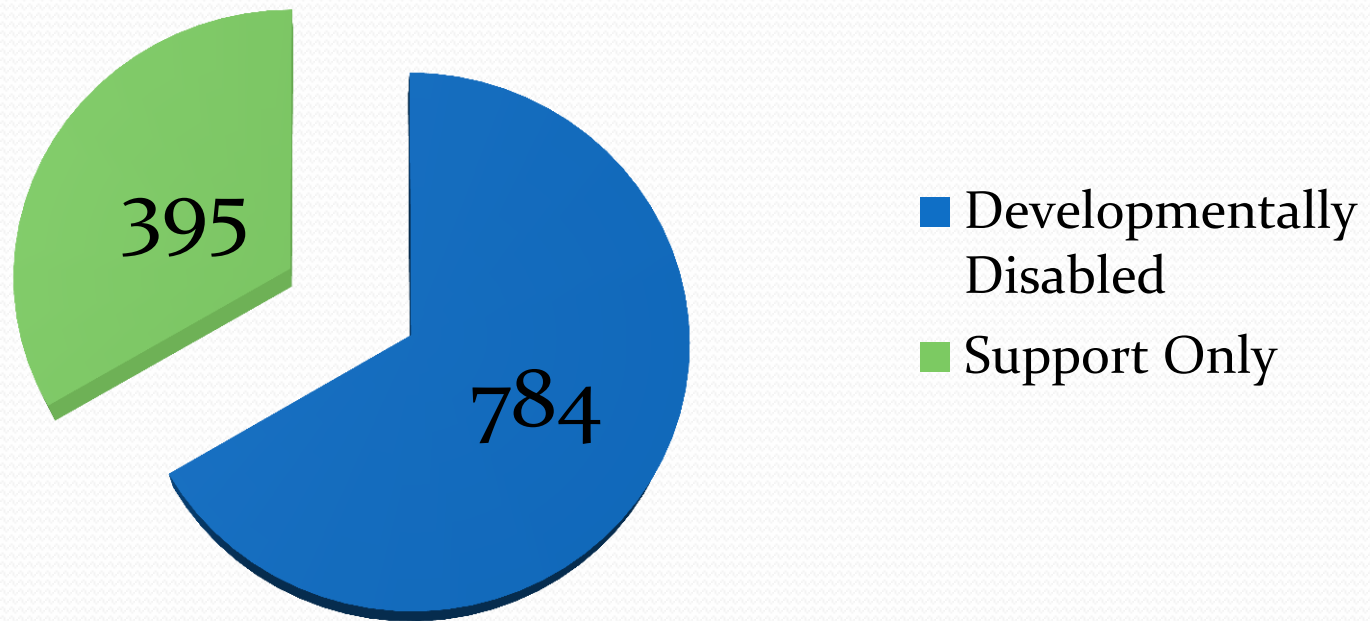
# Target Group By Provider

Region	Estimated Total Per Region	# of LISS Providers Per Region	Estimated # of People per LISS Provider
Central	456 (31%)	2	228
Southern	470 (32%)	2	235
Eastern	247 (17%)	1	247
Western	286 (20%)	1	286
Total	1459	6	

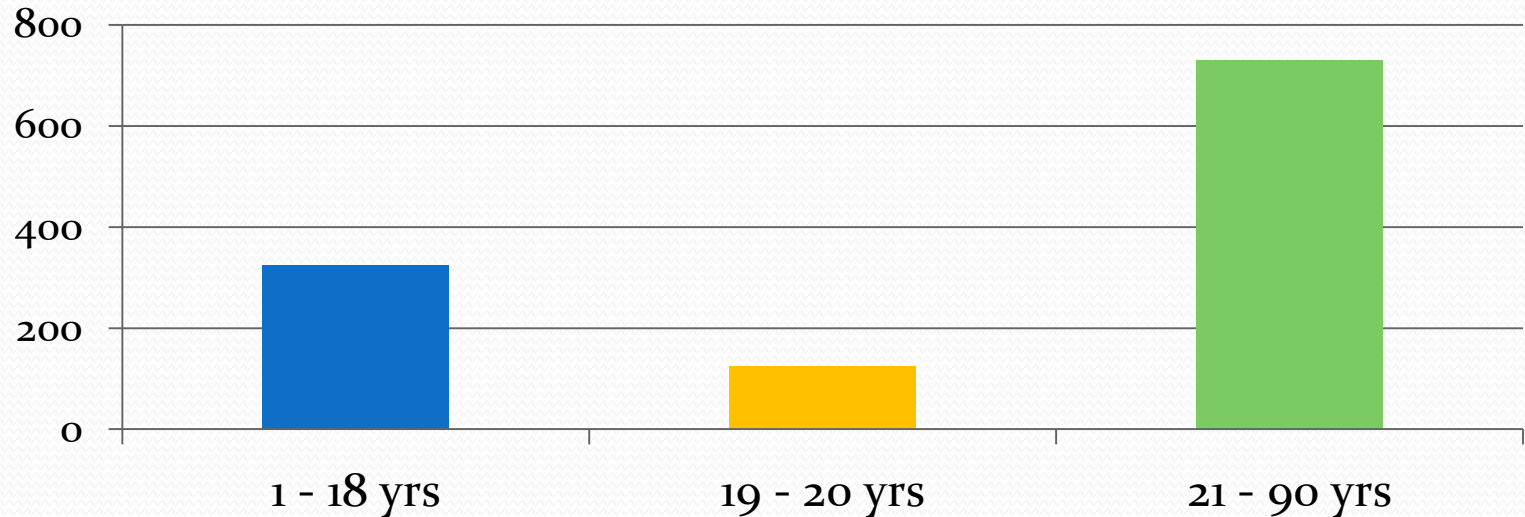
Note: Estimate new CP determination per month = 40

Assumption 10 per region x 7 months = 70 people per region

# Eligibility for Current CP

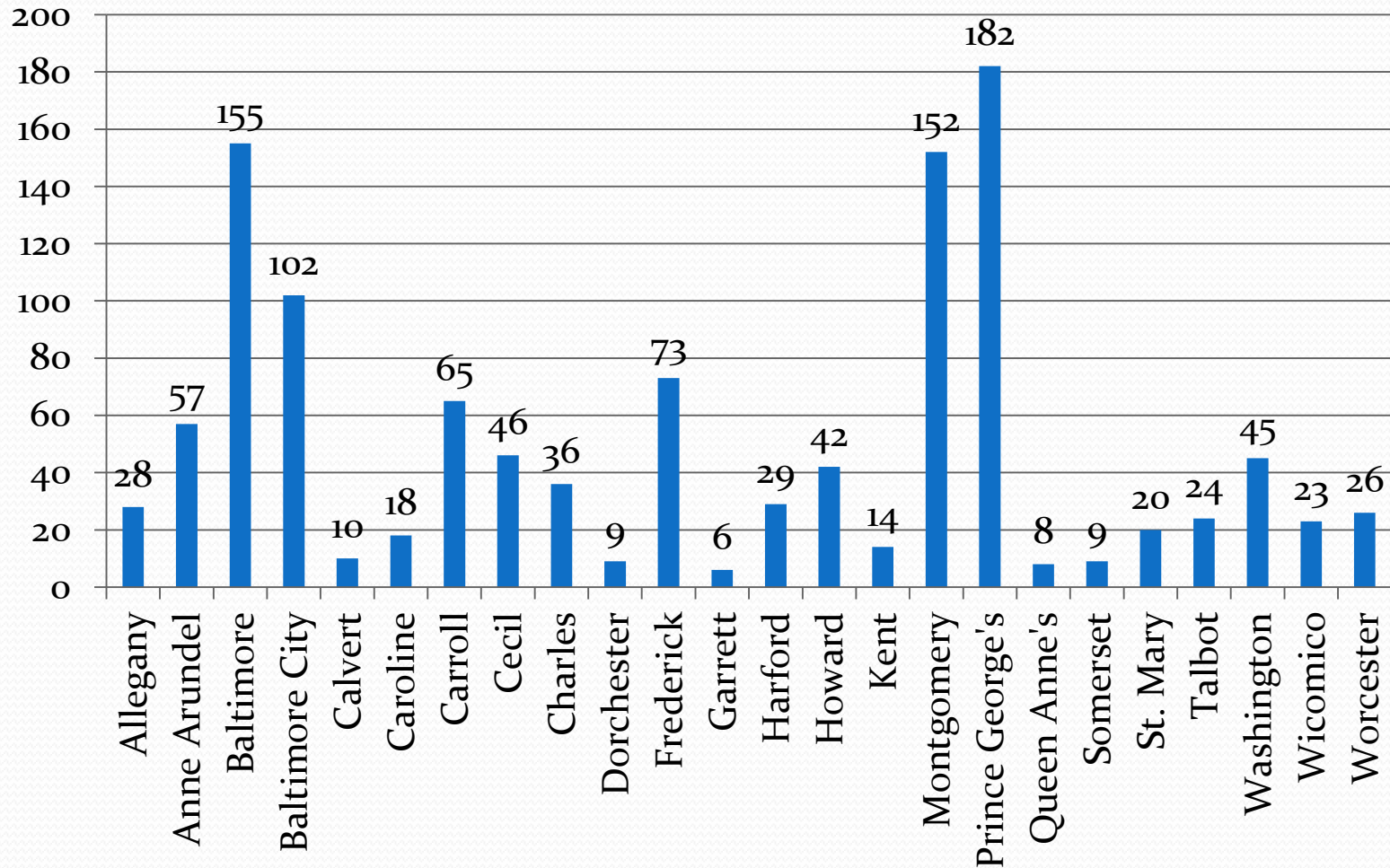


# Target Group By Age Range



Region	1 - 18 yrs	19 - 20 yrs	21 - 90 yrs
Central	70	40	276
Southern	156	35	209
Eastern Shore	29	30	118
Western	69	20	127
Total	324	125	730

# Target Group By County





# Services of Short Duration Policy Questions

1-Should there be a time limit to access services of short duration funding?

No - People must request services of short duration by June 30, 2012.

# Services of Short Duration

## Policy Questions

- 2- Should we create an intervention services referrals process to designate funds? (Maximize \$ vs. Potential Unused \$)
- There will be no referral process.
  - The amount and cost for intervention services that can help address needs will be discussed between the person/family and the provider of intervention services

# Services of Short Duration

## Policy Questions

3-If person already accessed LISS – should they be eligible for full service of short duration amount (\$10K) or just the difference?

Yes – people who may have already received LISS funding are eligible for the full amount of services of short duration

# Services of Short Duration

## Policy Questions

4-Should we establish a standard administrative fee for providing services?

Yes – up to 17% of the cost services of short duration can be associated with administrative fees. FSS and ISS providers will be required to submit an invoice outlining cost break down which may be audited by DDA.

# LISS Coordination Fees

LISS Provider	LISS Coordination Fee	Average LISS Fee	Average (Minus high and low)
ARC OF PRINCE GEORGES CO INC	\$35.00	\$49.48	\$61.75
EPILEPSY ASSOC OF EASTERN SHORE	\$30.00		
HUMANIM	\$82.43		
MARYLAND COMMUNITY CONNECTION	\$62.00		
PENN MAR ORGANIZATION INC.	\$75.00		
PENN MAR ORGANIZATION INC.	\$75.00		

# SSD Coordination Fees

LISS Provider	SSD Coordination Fee & Procurement	Procurement Only
ARC OF PRINCE GEORGES CO INC	\$115.00	\$50.00
EPILEPSY ASSOC OF EASTERN SHORE		
HUMANIM		
MARYLAND COMMUNITY CONNECTION		
PENN MAR ORGANIZATION INC.		
PENN MAR ORGANIZATION INC.		
Note: SSD Coordination (\$65) plus procurement of item/services (\$50) = \$115		

# Services of Short Duration

## Next Steps

- Contract Modifications with LISS Providers
- LISS Provider Training
- LISS Issued Funding
- Information to FSS and ISS Providers
- Information Posted to Website
- Information to People and Families
- Implementation December 15?
- Waiting List Advisory Committee Meeting 1/23

# Questions